

How to update your Member Profile on the PTS Member Directory

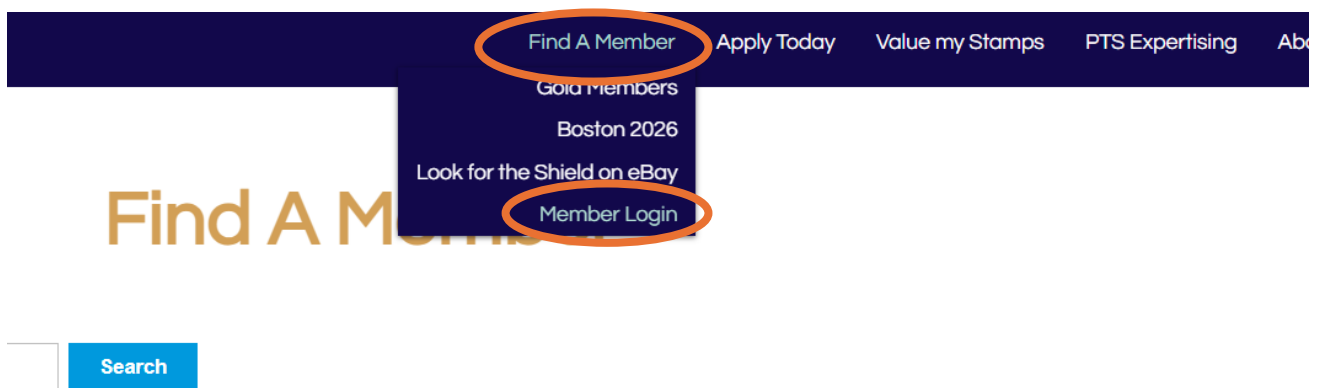
Introduction

This guide provides you with a step-by-step guide to logging on to the PTS Member Directory so you can make updates to your own Member Profile. You can make amendments to contact details, add pictures and details about any news or offers you currently have.

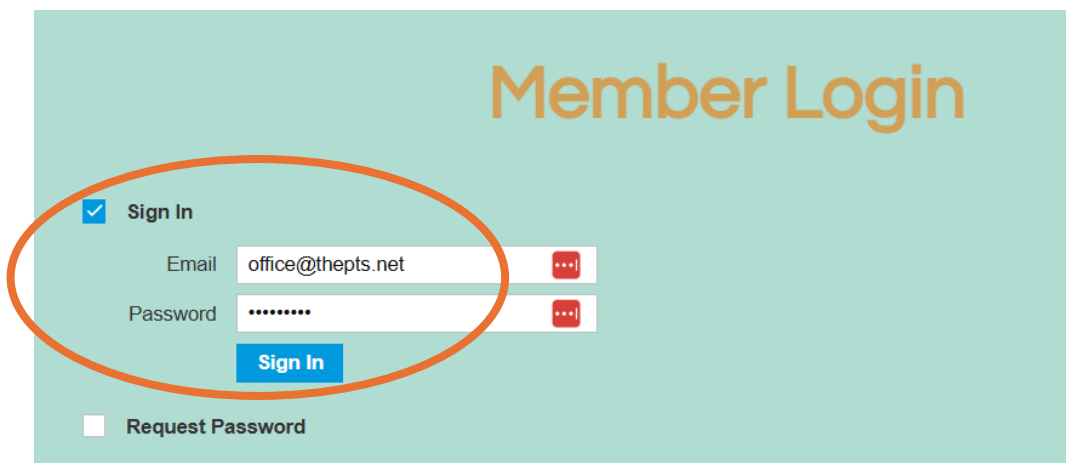
Logging on

Go to: <https://www.thepts.net/memberlogin#myaccount>

Or navigate to the Member Logon section under Find a Member:



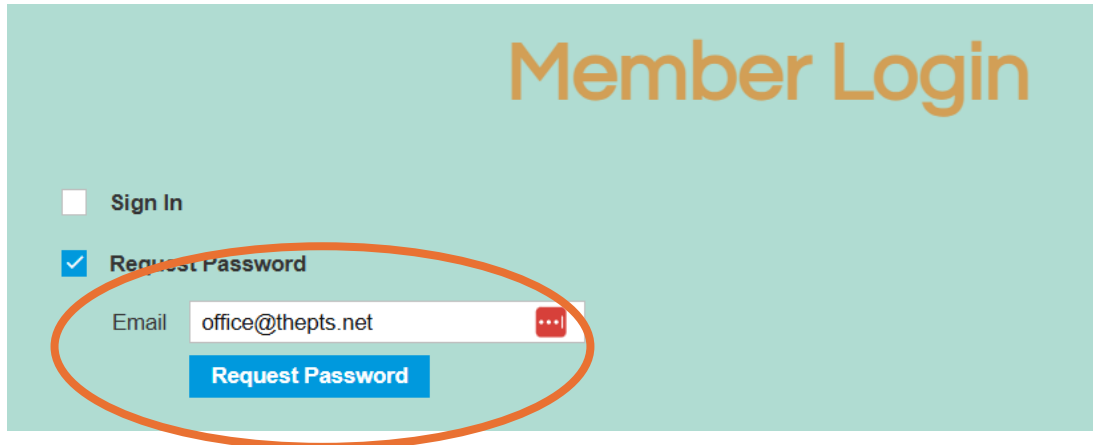
Sign in using the email address you provided as the main email address for the PTS to contact you on.



How to update your Member Profile on the PTS Member Directory

Forgotten Password

If you have forgotten your password you can click on “Request Password”, enter the email address you provided as the main one for the PTS to contact you on. A password reset email will be sent to this email address.



Member Login

Sign In

Request Password

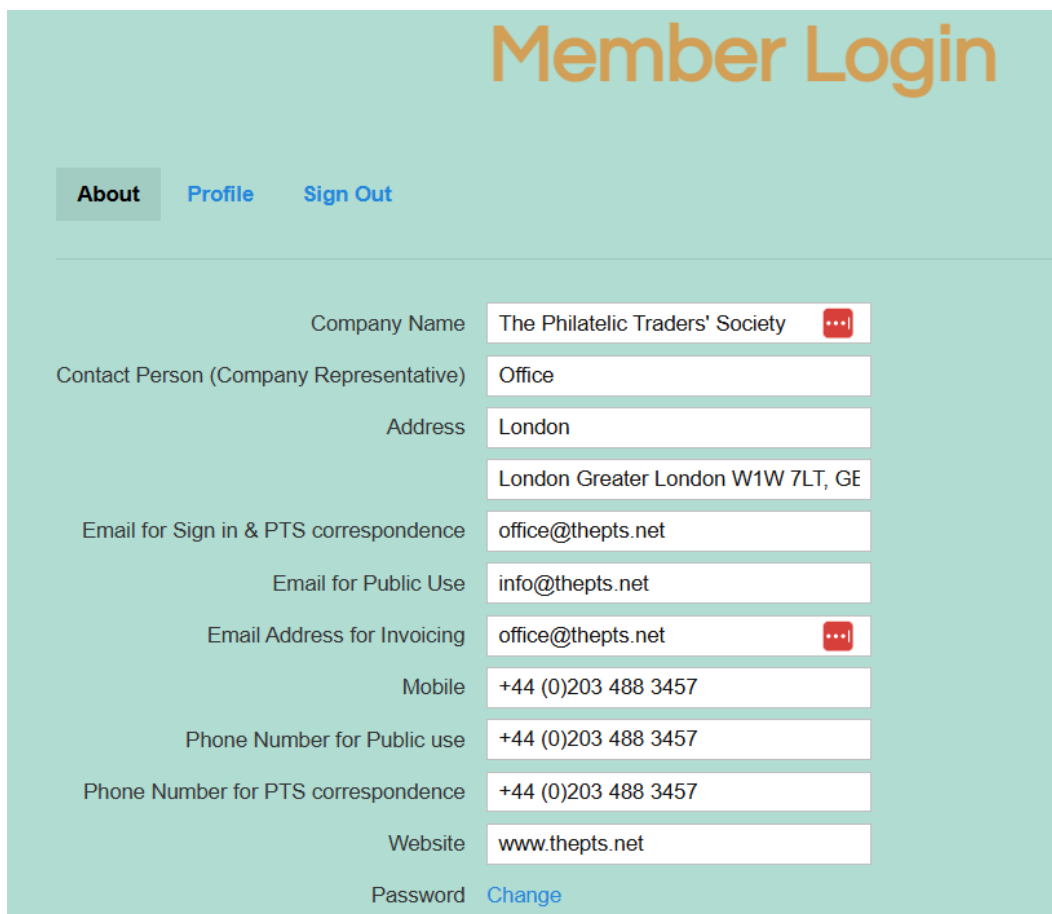
Email

Request Password

If you can't remember what email address you provided, please contact the office on office@thepts.net and we will be able to confirm this for you.

About

Once you have logged in the first section you will see is the “About” section.



Member Login

About Profile Sign Out

Company Name

Contact Person (Company Representative)

Address

Email for Sign in & PTS correspondence

Email for Public Use

Email Address for Invoicing

Mobile

Phone Number for Public use

Phone Number for PTS correspondence

Website

Password [Change](#)

How to update your Member Profile on the PTS Member Directory

Making Amendments

You can make changes to your profile once you have logged in. You can add information to empty fields, you can change the information in any field, and you can delete information from a field to make it blank.

It's important to keep your Member Profile up to date as the PTS and the general public use the information provided to contact you.

Once you have made a change/s, press 'Save & Continue', this will then take you to the next section. You will need to press save in each section that you make an amendment. If you do not want to make any changes to the section you are in, press 'Skip' and you will be taken to the next section.

| | |
|---|--|
| Company Name | <input type="text" value="The Philatelic Traders' Society"/> |
| Contact Person (Company Representative) | <input type="text" value="Office"/> |
| Address | <input type="text" value="London"/> |
| | <input type="text" value="London Greater London W1W 7LT, GE"/> |
| Email for Sign in & PTS correspondence | <input type="text" value="office@thepts.net"/> |
| Email for Public Use | <input type="text" value="info@thepts.net"/> |
| Email Address for Invoicing | <input type="text" value="office@thepts.net"/> |
| Mobile | <input type="text" value="+44 (0)203 488 3457"/> |
| Phone Number for Public use | <input type="text" value="+44 (0)203 488 3457"/> |
| Phone Number for PTS correspondence | <input type="text" value="+44 (0)203 488 3457"/> |
| Website | <input type="text" value="www.thepts.net"/> |
| Password | Change |

Full Membership

How to update your Member Profile on the PTS Member Directory

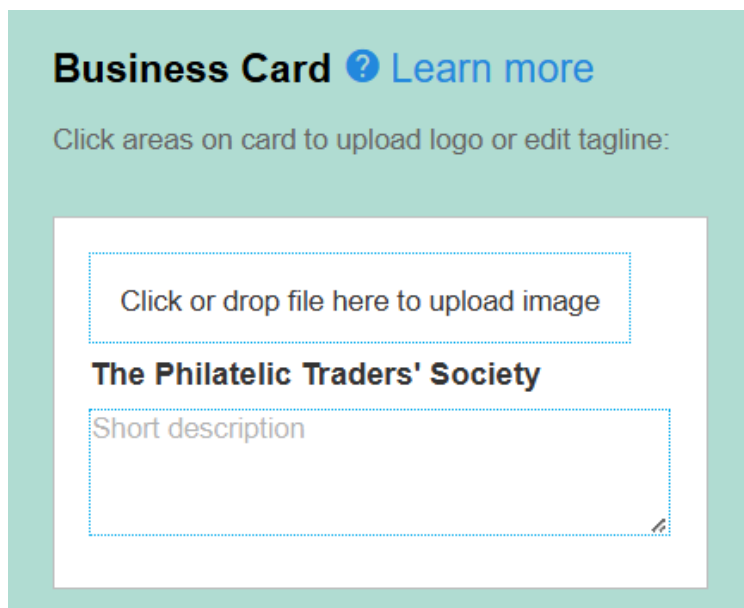
Profile

You will now be guided through to the three profile sections. This is where you make amendments to the important and eye-catching sections of your Member Profile.

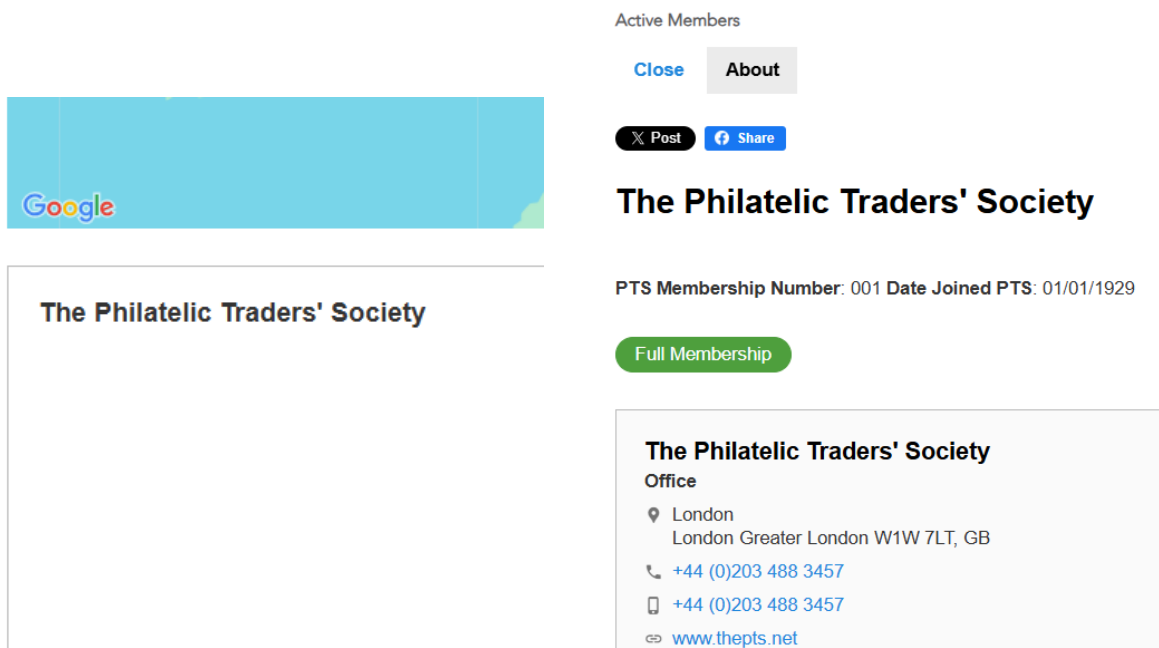
Business Card

To make the most from your profile you can add details and a picture to your “Business card” this is the first thing anyone viewing your profile will see.

Click on or drop a picture into the first box and add a short description into the second box, this has a maximum of 80 characters.



This is how the section looks on the PTS Directory without any description or pictures:



How to update your Member Profile on the PTS Member Directory

This is how the section looks on the PTS Directory when a description and pictures have been added:



The Philatelic Traders' Society

The Philatelic Traders' Society was formed in 1929

Active Members

Close

About

Post

Share



The Philatelic Traders' Society

The Philatelic Traders' Society was formed in 1929

PTS Membership Number: 001 Date Joined PTS: 01/01/1929

Full Membership

How to update your Member Profile on the PTS Member Directory

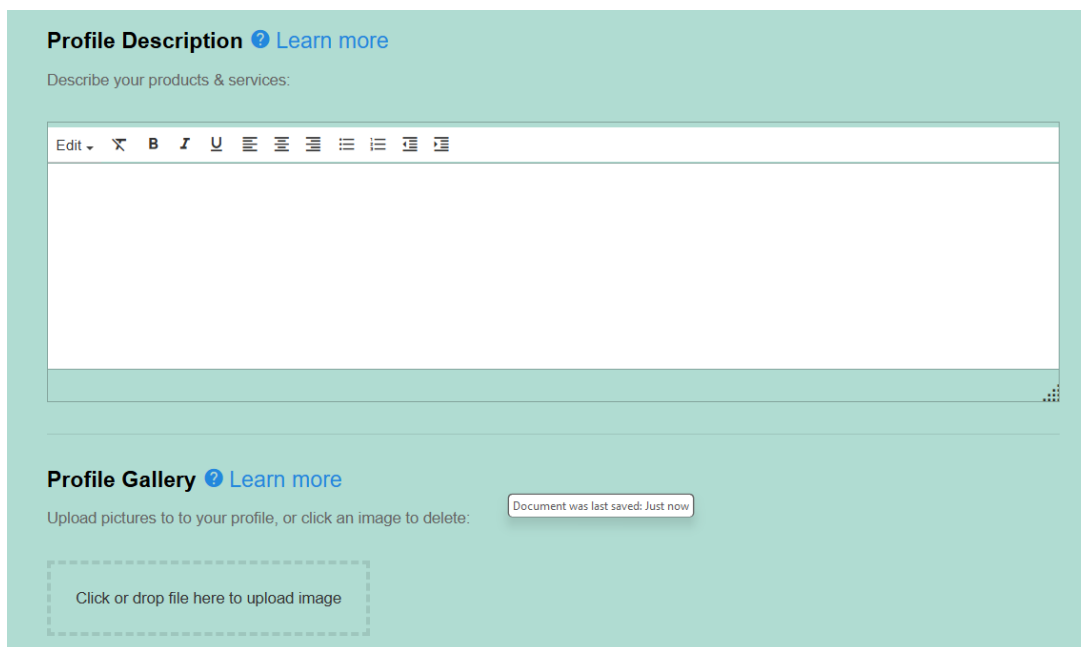
Profile Description & Profile Gallery

Profile Description

You can add a more detailed description under the “Profile Description” section. This is the place to share information about your business, how and when you started, what you specialise in and anything else you would or think may be useful for others to know.

Profile Gallery

This is where you can add more pictures to help jazz up your profile.



Profile Description [Learn more](#)

Describe your products & services:

Edit

Profile Gallery [Learn more](#)

Upload pictures to to your profile, or click an image to delete: Document was last saved: Just now

Click or drop file here to upload image

This is what a profile looks like without any description or gallery pictures:

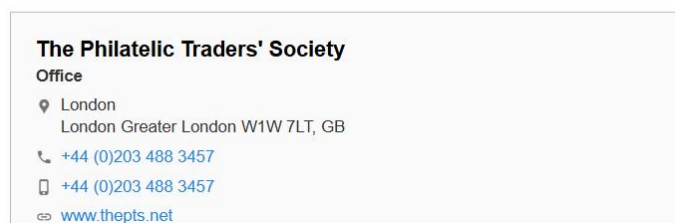


The Philatelic Traders' Society

The Philatelic Traders' Society was formed in 1929

PTS Membership Number: 001 Date Joined PTS: 01/01/1929

Full Membership



The Philatelic Traders' Society

Office

London
London Greater London W1W 7LT, GB

+44 (0)203 488 3457

+44 (0)203 488 3457

www.thepts.net

How to update your Member Profile on the PTS Member Directory

This is what a profile looks like with a description and gallery pictures:



The Philatelic Traders' Society

The Philatelic Traders' Society was formed in 1929

PTS Membership Number: 001 Date Joined PTS: 01/01/1929

Full Membership

The Philatelic Traders' Society was formed in 1929 by a group of established stamp dealers who wished to found a society which would act for, and on behalf of its members, for the greater good of philately. The first Chairman was Albert H. Harris who had established a highly successful publishing company producing, amongst its range, specialist albums and accessories.

The Secretary of the newly formed PTS was Vera Trinder, who in turn took over the business founded by Albert H. Harris. The Philatelic Traders Society was incorporated as a Limited Company on the 14th. September 1946. Early on the Society began organising trade bourses, and these developed into the well-known Stampex exhibitions.

The direction of the Society is in the hands of the Council, a body formed by usually twelve Members who are elected annually. From their ranks are chosen the Chairman, Vice Chairman and Treasurer who act as officers of the Society. The decisions and requirements of the Council, along with the day-to-day functions, are implemented by the Secretary.

All Members of the Society are subject to the approval of the PTS Council and its membership. Applicants must provide references which are rigorously checked, and only when the Council is satisfied are they affiliated. Each Member agrees to abide by a Code of Conduct and the Articles of Association. Complaints and disputes between collectors, dealers and Members are taken up by the Society, and this is the Guarantee of Integrity extended to all those who deal with PTS Members.

Our reputation for honesty, integrity and professionalism spans the globe, and the PTS shield is instantly recognised by collectors.

The Philatelic Traders' Society

Office

London
London Greater London W1W 7LT, GB
+44 (0)203 488 3457
+44 (0)203 488 3457
www.thepts.net

Email Address: info@thepts.net



How to update your Member Profile on the PTS Member Directory

Tags

In the 'Profile' section, you can select the tags that best fit your business. These tags are used for the 'Category' search on the Member Directory.

Please note that these tags are subject to rationalisation and standardisation as part of the second phase of this project so by choosing tags, you are helping us work out which ones to keep.

Tags

- Accessories
- Africa
- Airmails / Aerophilately
- Animals and Birds
- Antarctica
- Asia
- Auction House / Agent
- Autographs
- British Commonwealth
- British Overseas Territory
- Canada and Provinces, BNA
- Canal Zone
- Central and South America
- Certification and Expertisation
- Cinderella
- Coins
- Collections and Lots
- Crash and Interrupted Mail
- Digital Media / Online Forum
- Discount Postage
- eBay Store

Privacy

If you would like your street address to be hidden on your Member Profile, for instance if you work from your residence, you can click the following box

Privacy

I would like my street address to be hidden from my Public Profile

How to update your Member Profile on the PTS Member Directory

Social Media & Additional Links

This is where you add the links to your social media pages, any additional webpages, your eBay store and also the link for others to sign up to your Newsletter. Please ensure you add the hyperlinks.

To add a new link click on the “Add Link” box, add a title and the hyperlink.

Social Links

| | |
|------------------|---|
| Facebook Page | <input type="text" value="www.facebook.com/ptsandstampex"/> |
| Instagram Handle | <input type="text" value="instagram.com/ptsandstampex/"/> |
| X Account | <input type="text" value="twitter.com/ptsandstampex"/> |
| TikTok Account | <input type="text" value="www.tiktok.com/@ptsandstampex"/> |
| YouTube Channel | <input type="text" value="www.youtube.com/channel/UCS68Upf"/> |

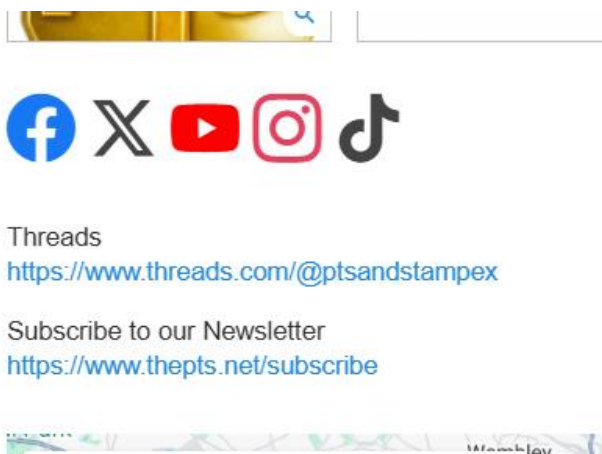
Additional Links

Threads
<https://www.threads.com/@ptsandstampex>

Subscribe to our Newsletter
<https://www.thepts.net/subscribe>

+ Add Link

This is how your social media and additional links will show on your profile:



How to update your Member Profile on the PTS Member Directory

Other Associations, Company Registration Information & UK VAT Number if applicable

These sections are where you will add any other associations you may be a part of, the company registration number and company UK VAT Number if applicable.

Special Offers

If you have any special offers that you would like to advertise on your Member Profile this is where you would add them. You can upload pictures, add a title and description.

You can also add a barcode or QR code to this offer in the bottom box.

Once you have added all the details, please ensure you click on “Create”.

You can only add one special offer box, but you can enter details of more than one offer in the description box.

Special Offers

Upload a main image (or click on existing image to replace)

Click or drop file here to upload image

Title

Title layout Normal ▾

Description

Optional: Add a barcode, QR code or other image

Click or drop file here to upload image

Create

How to update your Member Profile on the PTS Member Directory

Special offers will show on your profile as follows:



Other Associations:

Company Registration Number:

VAT Number:



Save 10% off a Stampex Bug at

Attend Stampex 2025 at the BDC and receive 10% off of our Stampex Bugs

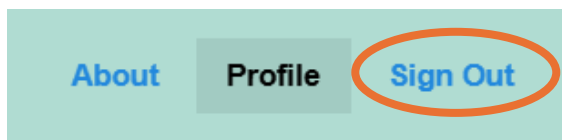
Saving Changes

Once you have completed your updates, scroll to the bottom of the page, press 'Save & Continue'. You need to press Save & Continue in each section you make an amendment in.

If you do not want to make any changes to the section you are in, press 'Skip'.



When all amendments have been made and saved please scroll back to the top of the page and click Sign Out.



Contacts

If you have any questions about your Member Profile, please contact the office on office@thepts.net